**Composition of the Individual Follow-up Committee**

**(to be sent to** [**sec-edsmre@univ-lille.fr**](mailto:sec-edsmre@univ-lille.fr) **at least 15 days before the committee meeting)**

PhD student :

Thesis supervisor :

Co-supervisor :

Co-management (*if applicable*) :

Thesis title :

Type of funding :

Funding dates (*start - end*) :

Full-time ou part-time thesis ? (*if part-time, % of time devoted to thesis*) :

Hosting laboratory/lab(s):

Registration institution(s) (*in the case of joint PhD thesis, please indicate the partner institution*) :

Date of 1st enrolment in the doctoral program:

1st meeting 2nd meeting 3rd meeting or more (please specify) of the follow-up committee\*

\*From the 3rd meeting onwards the presence of a DED id compulsory

Date of the committee meeting: Place :

List of members (including guests[[1]](#footnote-1) - add as many lines as necessary) :

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Last name, first name | Grade (PR, DR, Assistant Prof., Researcher, doctor…) | Acting as[[2]](#footnote-2) | Laboratory / Team | University/organisation | Email adress |
|  |  | Specialist member |  |  |  |
|  |  | Non-specialist member |  |  |  |
|  |  | guest |  |  |  |
|  |  |  |  |  |  |

**Visas :**

PhD student Thesis supervisor Head of the laboratory Director of Doctoral Studies (DED)

Director of Doctoral School

1. 1 Committee members do not participate in the PhD student's work. They may not act as reviewers. The thesis supervisor attends the committee as a guest. [↑](#footnote-ref-1)
2. 2 Indicate in acting as :

   - Specialist member in the discipline or field of the thesis (from outside the institutions and laboratories of the doctoral school),

   - non-specialist member from outside the field of the thesis (doctoral speciality different from that of the doctoral student, from outside the laboratory),

   - doctoral school referent (DED),

   - guest (member of the supervisory team and others).

   At least one of the two external members must be an HDR.

   Except in special cases, the committee will be chaired by a member from outside the hosting niversity. [↑](#footnote-ref-2)